



Council Office
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AGENDA

**Councillors are summoned to attend the
MEETING OF FULL COUNCIL
at Burton Pavilion, Milford Heath Road, Milford
on Thursday 24th October 2024 at 8.00 pm**

CLlr M Barnwell	CLlr G Hewett	CLlr S Pepe	CLlr T Sollars
CLlr M Gale	CLlr B Kinnes	CLlr J Pettitt	
CLlr J Grist	CLlr R Lucas	CLlr N Robin	
CLlr F Groves	CLlr L Mills	CLlr L Simmons	

Distribution

Parish Councillors SCC Councillors Parish Notice Boards
WBC Councillors Local Press Website

Members of the public who wish to state matters of concern with the Council are invited to do so at 7.50pm, prior to the meeting, which will start at the designated time of 8.00pm. Members of the public wishing to speak should contact the Clerk to obtain the password for access to the online meeting.

Sarah Nash
Parish Clerk

Date: 18th October 2024

To receive comments from members of the public on issues relating to the agenda.

1. **To receive Apologies**
2. **Disclosure of Interests**
To receive from members, in relation to any items included on the agenda for this meeting, declarations of interests which are required to be disclosed by the principles set out in Section 28 of the Localism Act 2011; and in accordance with the Witley & Milford Parish Council Code of Local Government Conduct.
3. **Chair's Announcements**
Members to note any announcements.
4. **Clerk's Report**
 - 4.1 Remembrance Day wreaths
 - 4.2 Christmas arrangements
 - 4.3 Litter pick/Information day – Saturday 12th October
 - 4.4 Office accommodation
5. **Matters Arising**
Matters arising for information from the minutes of 26th September 2024.
6. **Approval of Minutes and Committee Reports**
 - 6.1 To approve and sign the Council minutes from the meeting held on the 26th September 2024, and approve the minutes of the following meetings:

6.2	Planning & Highways	2 nd October 2024
6.3	Finance & General Purposes	3 rd October 2024
6.4	Planning & Highways	23 rd October 2024

7. **Borough and County Councillors**

To receive any short reports which are of relevance to Witley & Milford Parish Council.

8. **Financial Matters**

Appendix 1

- 8.1. To note the Council budget comparison report for the period 1st April 2024 – 30th September 2024.
- 8.2. To note the Financial Summaries (cash balances) for the period 1st – 30th September 2024.
- 8.3. To note the Financial Summaries (cash balances) for the period 1st April 2024 – 30th September 2024.
- 8.4. To approve and sign the list of payments made for September 2024.

9. **Banking Mandate**

Members are requested to approve the following as only four signatories are permitted on the Cambridge Building Society Account, one of which needs to be the Clerk:

- Removal of L. Simmons from the Cambridge Building Society mandate.
- Addition of S. Nash to the Cambridge Building Society mandate

10. **Councillors' and Representatives' attendance at meetings, seminars, consultations and minor report/matters for consideration at future meetings**

11. **Headline Items for the Council Website**

12. **Confidential session pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.**

13. **Staffing**

Members to note the minutes of the Staffing meeting held on 10th October 2024, and the recommendations contained within the confidential report. Circulated to Members prior to the meeting.

NEXT MEETING OF FULL COUNCIL: Thursday 28th November 2024