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#### AGENDA

**Councillors are summoned to attend a meeting of the  
STAFFING COMMITTEE  
to be held in the Parish Meeting Room, Milford Village Hall  
on Thursday 10<sup>th</sup> October at 8.00pm**

Cllr Grist	Cllr Pettitt
Cllr Hewett	Cllr Simmons
Cllr Kinnes	

#### Distribution

Parish Councillors  
Surrey County Councillors

Borough Councillors  
Parish Notice Boards

Members of the public who wish to state matters of concern with the Council are invited to do so at 7.50pm, prior to the meeting, which will start at the designated time of 8.00pm. Members of the public wishing to speak should contact the Clerk to obtain the password for access to the online meeting.

**Sarah Nash**  
Parish Clerk

**Date: 4<sup>th</sup> October 2024**

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**To receive comments from members of the public on issues relating to the agenda.**

- To receive Apologies**
- Disclosure of Interests**  
To receive from Members, in relation to any items included on the agenda for this meeting, declarations of interests which are required to be disclosed by the principles set out in Section 28 of the Localism Act 2011; and in accordance with the Witley & Milford Parish Council Code of Local Government Conduct.
- Chairman's Announcements**
- Matters Arising**  
Matters arising for information from the minutes of 15<sup>th</sup> July 2024.
- Approval of Minutes**  
To approve and sign the minutes of the meeting held on the 15<sup>th</sup> July 2024.
- Clerk's Update**
  - NJC Salary negotiations
  - Office accommodation

7. **Councillors' and Representatives' attendance at meetings, seminars, consultations and minor report/matters for consideration at future meetings**

Monitoring update on staff appraisal objectives

**Confidential session pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.**

8. **Finances**

**Appendix 1**

To note the current financial report for the period 1<sup>st</sup> April 2024 – 30<sup>th</sup> September 2024.

9. **Staff Appraisals**

To review and note feedback from the Chairman and Clerk regarding the recent round of appraisals, and to consider any recommendations therein.

10. **Staffing Budget 2025-2026**

**Appendix 2**

Councillors are requested to review the draft 2025-2026 Staffing budget.

**DATE OF NEXT MEETING:** 9<sup>th</sup> January 2025